

York Centre for Asian Research

Application Process | Graduate Diploma in Asian Studies

Step 1 - Complete the GDAS Enrollment Form

Please complete and return the Enrollment Form. The Enrollment form is available here: http://ycar.apps01.yorku.ca/wp-content/uploads/2013/03/Part-I_Enrollment_3.doc

Please return the signed form to the GDAS Administrator by email to gdas@yorku.ca or in person to room 834, Kaneff Tower, Keele campus.

There is no annual deadline for enrolling in the diploma programme, however students are encouraged show their interest in the programme as soon as possible by submitting the enrollment form to be sure all requirements can be completed.

Congratulations - You are now enrolled

Upon completion of these steps, your Enrollment Form is processed and you will be officially enrolled in the programme. Once you are enrolled, be sure to inform your Graduate Programme Assistant that you have enrolled in the diploma programme.

Step 2 - Meet with the GDAS Diploma Coordinator or Administrator

If you wish to arrange a meeting with the Diploma Coordinator, please email jkim@yorku.ca to make an appointment. She can advise you on matching the diploma requirements to your graduate research.

If you wish to arrange a meeting with the Diploma Administrator, please email gdas@yorku.ca to make an appointment. She can respond to general questions about the Diploma and its core course and direct you to resources.

Step 3 - Completing the diploma requirements

The Diploma is awarded upon completion of all programme requirements. The four requirements must be completed by the time you apply to convocate with your masters or doctoral degree. There is no order in which the requirements need to be completed.

Step 4 – Applying to graduate with the Diploma

When you have met the requirements, you need to complete two sets of forms:

1/ Completion of Requirements and Notification of Completion.

Access the form here: http://ycar.apps01.yorku.ca/wp-content/uploads/2013/03/Part-II-and-III_Completion-of-Requirements-and-Notification_2.doc

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2/ Faculty of Graduate Studies Convocation Information – Diploma form.

Access the form here: <http://ycar.apps01.yorku.ca/wp-content/uploads/2013/03/Form-for-Registrars-Office-to-confirm-completion.pdf>

Please return both forms to the GDAS Administrator when they are complete.

Submission Deadlines

The deadline for submission of the abovementioned three forms varies by year. Contact the GDAS Administrator for more details at gdas@yorku.ca.

For 2015.2016, the submission deadlines are as follows:

> **31 August 2015** for students who are applying to graduate in October 2015

> **25 April 2016** for students who will apply to graduate in June 2016